

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**BULIISA DISTRICT LOCAL GOVERNMENT**  
**AND**  
**MWESIGWA COMMUNITY BASED ORGANIZATION (CBO)**  
**ON COMMUNITY DEVELOPMENT, VOCATIONAL SKILLS TRAINING,**  
**HEALTH PROMOTION, YOUTH EMPOWERMENT, AND SOCIAL**  
**TRANSFORMATION**

**1. BACKGROUND**

This Memorandum of Understanding (MoU) is entered into between Buliisa District Local Government, hereinafter referred to as "the District", and Mwesigwa Community Based Organization (CBO), hereinafter referred to as "the Organization", a registered Community Based Organization operating in Buliisa District under Registration Number CD/1188/25/26.

The parties acknowledge that sustainable community development requires cooperation among government institutions, civil society organizations, faith-based organizations, and local communities. Both parties recognize the need to improve livelihoods, increase access to vocational skills, promote health awareness, empower youth and women, and strengthen community resilience through coordinated interventions.

This Memorandum establishes a collaborative relationship intended to enhance development efforts within Buliisa District while ensuring transparency, accountability, and mutual respect.

**2. PURPOSE**

The purpose of this Memorandum is to provide a framework for cooperation between Buliisa District Local Government and Mwesigwa Community Based Organization in the implementation of community development initiatives that contribute to poverty reduction, skills development, improved health, social inclusion, and economic empowerment.

**3. GOAL OF THE PARTNERSHIP**

The overall goal of this partnership is to improve the social and economic wellbeing of the people of Buliisa District through coordinated community-based interventions, vocational education, health promotion, counseling services, and sustainable livelihood programs.

**4. SPECIFIC AREAS OF COLLABORATION**

The parties agree to collaborate in the following areas:

**4.1 Vocational Skills Development**

The Organization shall provide practical training in:

- Tailoring and Fashion Design
- Carpentry and Joinery
- Automobile Mechanics
- Information and Communication Technology (ICT)
- Hairdressing and Beauty Therapy
- Shoe Making
- Entrepreneurship and Business Development

#### **4.2 Education and Capacity Building**

The parties shall promote:

- Skills training opportunities
- Adult literacy programs
- Career guidance and mentorship
- Scholarships and bursary support
- Community learning initiatives

#### **4.3 Health and Social Welfare**

The parties shall collaborate in:

- HIV/AIDS awareness and prevention
- Community health education
- Sanitation and hygiene promotion
- Mental health awareness
- Family and community counseling

#### **4.4 Youth and Women Empowerment**

Activities shall include:

- Leadership development
- Income-generating projects
- Financial literacy training
- Group formation and strengthening
- Employment and self-employment promotion

#### **4.5 Environmental Sustainability**

The parties shall support:

- Tree planting initiatives
- Environmental conservation activities
- Climate change awareness campaigns
- Sustainable natural resource management

### **5. RESPONSIBILITIES OF BULIISA DISTRICT LOCAL GOVERNMENT**

The District shall:

1. Provide technical guidance and support where appropriate.
2. Facilitate coordination between the Organization and relevant district departments.
3. Encourage community participation in development programs.
4. Support monitoring and evaluation of agreed activities.
5. Share relevant policy and development information.
6. Facilitate linkages with government programs and development partners.
7. Promote collaboration between the Organization and other stakeholders operating within the district.

## **6. RESPONSIBILITIES OF MWESIGWA COMMUNITY BASED ORGANIZATION**

The Organization shall:

1. Implement activities in accordance with its constitution and applicable laws.
2. Maintain valid registration and operational status.
3. Mobilize resources for program implementation.
4. Maintain proper administrative and financial records.
5. Submit reports to the District as may be required.
6. Ensure accountability and transparency in resource utilization.
7. Promote inclusion, gender equality, and non-discrimination.
8. Protect children, youth, and vulnerable persons involved in its activities.
9. Participate in district development activities when invited.

## **7. RESOURCE MOBILIZATION**

The Organization shall mobilize resources through:

- Grants and donor funding
- Corporate Social Responsibility (CSR) support
- Tuition fees and training contributions
- Fundraising activities
- Membership contributions
- Income-generating projects
- Partnerships with government and development agencies

The District shall support networking and collaboration opportunities that may strengthen the Organization's resource base.

## **8. FINANCIAL ACCOUNTABILITY**

The Organization shall:

- Maintain proper books of accounts.
- Keep accurate records of income and expenditure.
- Prepare annual financial reports.
- Make financial records available for lawful inspection where necessary.
- Ensure all resources are used for intended purposes.

## **9. MONITORING, EVALUATION AND REPORTING**

Both parties shall work together to monitor progress and assess the effectiveness of activities implemented under this Memorandum.

The Organization shall submit periodic reports outlining:

- Activities undertaken
- Beneficiaries reached
- Challenges encountered
- Financial accountability
- Recommendations for improvement

## **10. COMPLIANCE WITH THE LAW**

The parties shall implement this Memorandum in accordance with the Constitution of the Republic of Uganda, the Local Governments Act, the Non-Governmental Organisations Act, 2016, and other applicable laws and regulations governing Community Based Organizations.

Nothing in this Memorandum shall be interpreted as limiting the statutory powers and responsibilities of Buliisa District Local Government.

## **11. CONFIDENTIALITY**

Both parties shall treat confidential information obtained during implementation of this Memorandum with appropriate care and shall not disclose such information without lawful authority or consent of the other party.

## **12. AMENDMENT OF THE MEMORANDUM**

This Memorandum may be amended by mutual written agreement of both parties. Any amendment shall become effective upon signing by authorized representatives of the parties.

## **13. DURATION**

This Memorandum shall remain valid for a period of Five (5) years from the date of signing and may be renewed upon mutual agreement following a review of performance and achievements.

## **14. TERMINATION OF THE MEMORANDUM**

### **14.1 Termination by Mutual Agreement**

The parties may terminate this Memorandum at any time through mutual written consent.

### **14.2 Termination by Notice**

Either party may withdraw from this Memorandum by providing ninety (90) days written notice to the other party stating the reasons for termination.

### **14.3 Immediate Termination**

This Memorandum may be terminated immediately where either party:

- a) Engages in fraud, corruption, embezzlement, or financial misconduct;
- b) Violates applicable laws of Uganda;
- c) Misuses funds, equipment, or resources intended for community programs;
- d) Provides false information relating to activities under this Memorandum;
- e) Loses its legal authority, registration, or mandate to operate;
- f) Engages in activities likely to damage the reputation or integrity of the other party;
- g) Persistently fails to fulfill obligations under this Memorandum after receiving written notice requiring corrective action.

### **14.4 Effect of Termination**

Upon termination:

1. Ongoing activities shall be concluded in an orderly manner.
2. Financial and narrative reports shall be submitted where applicable.
3. Assets obtained through jointly funded activities shall be managed in accordance with applicable laws and agreements.
4. Outstanding obligations relating to accountability and reporting shall remain enforceable.

## **15. DISPUTE RESOLUTION**

Any disagreement arising from this Memorandum shall first be resolved through dialogue and consultation between the parties.

Where amicable settlement is not achieved, the dispute shall be referred to mediation.

If mediation fails, the matter shall be referred to the competent courts of Uganda in accordance with the laws of Uganda.

## **16. SIGNATURES**

IN WITNESS WHEREOF, the parties have read, understood, and agreed to the provisions of this Memorandum and have signed below.

### **FOR MWESIGWA COMMUNITY BASED ORGANIZATION (CBO)**

Name: \_\_\_\_\_

Position (Chairperson/Executive Director): \_\_\_\_\_

Signature: \_\_\_\_\_

Official Stamp: \_\_\_\_\_

Date: \_\_\_\_\_

**Witness 1**

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Witness 2**

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR BULIISA DISTRICT LOCAL GOVERNMENT**

Name: \_\_\_\_\_

Position: Chief Administrative Officer (CAO)

Signature: \_\_\_\_\_

Official District Stamp: \_\_\_\_\_

Date: \_\_\_\_\_

**Witness 1**

Name: \_\_\_\_\_

Position: District Community Development Officer

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Witness 2**

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_